Connect > Daily Sheets

Last Modified on 12/14/2017 10:06 am EST

The Daily Sheets option on the Connect menu will allow administrators to add Daily Insites for children from the admin side. From the Connect menu select the Daily Sheets option.
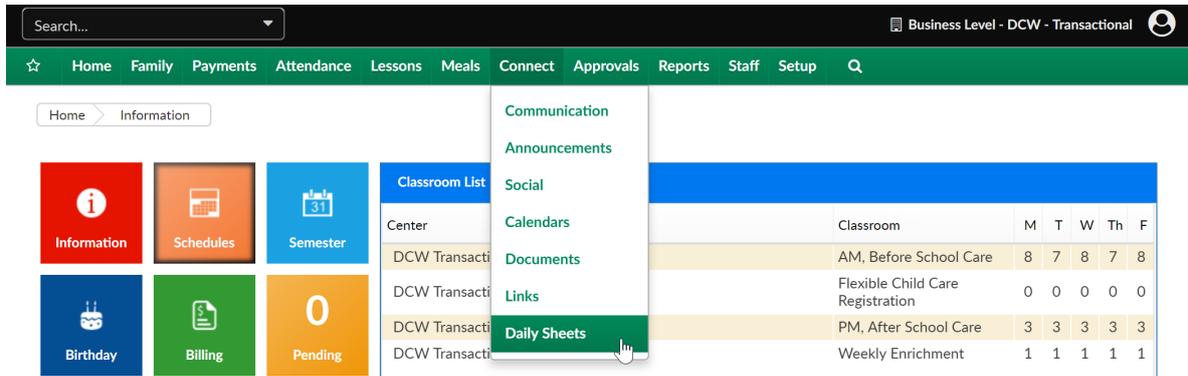
On the Daily Sheets page select a center, category, classroom and for date- then press Search.
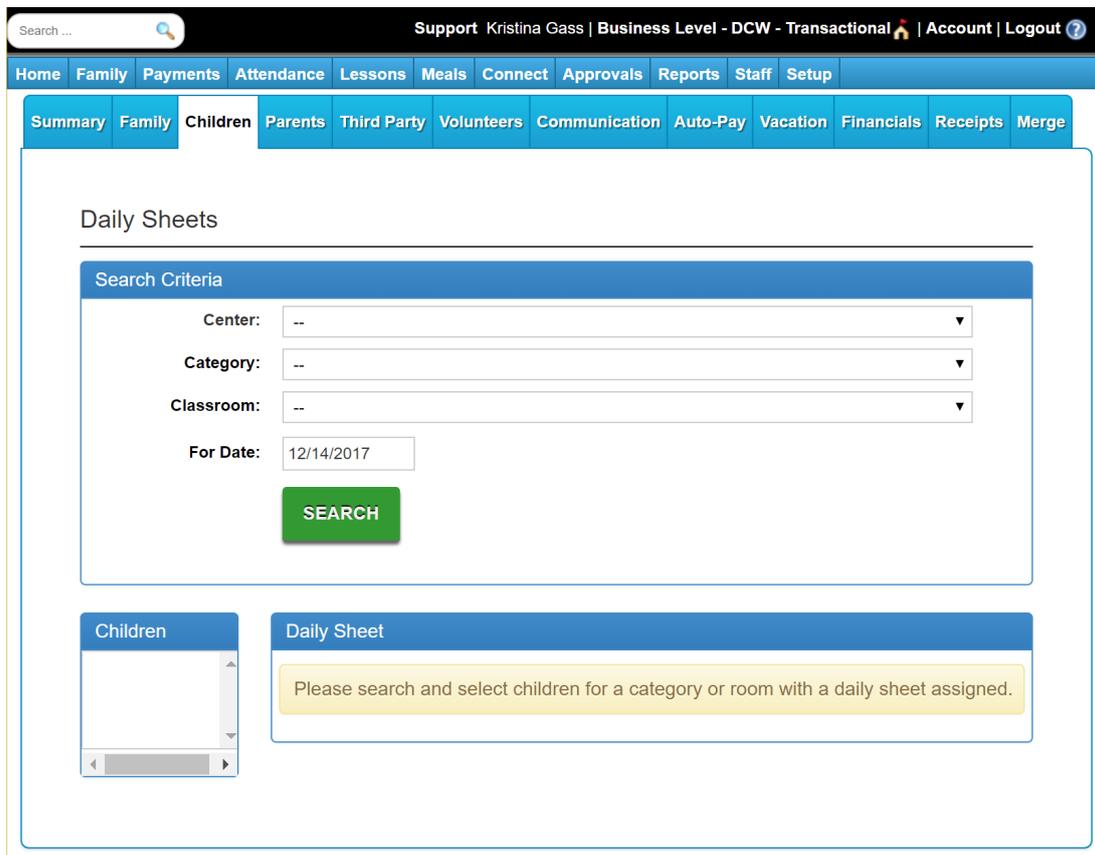
Once search is selected, children that match the entered criteria will display in the Children section.

Tabs: Summary | Family | **Children** | Parents | Third Party | Volunteers | Communication | Auto-Pay | Vacation | Financials | Receipts | Merge

Daily Sheets

Search Criteria

Center: --

Category: --

Classroom: DCW Transactional- Center 1 - AM, Before School Care

For Date: 12/14/2017

SEARCH

Children

Bilbo Baggins
Frodo Baggins
Merida Brave
Eliza Doolittle
Elsa Frozen
Jolly Green Giant
Dorthy Oz
Alice Wonderland

Reading

Book read   Reading Level

Add Additional Row

Note:

Homework

Homework was

Add Additional Row

Note:

To enter a new daily insite, select a child (or multiple children) from the Children list, then enter the detail in the related insite. Once complete, press Save.

Children

Bilbo Baggins
Frodo Baggins
Merida Brave
Eliza Doolittle
Elsa Frozen
Jolly Green Giant
Dorthy Oz
Alice Wonderland

Reading

Book read	Reading Level
Clifford the Big Red Dog	1 ▼

Add Additional Row

Note:

Homework

Homework was

▼

Add Additional Row

Note:

Extra Note

Note

Add Additional Row

Note:

SAVE   **UPLOAD PHOTOS**

Once Save is selected, the search screen will display again.

Daily Sheets

Search Criteria

Center: -- ▼

Category: -- ▼

Classroom: -- ▼

For Date: 12/14/2017

SEARCH

Children

Daily Sheet

Please search and select children for a category or room with a daily sheet assigned.