

Attendance- Center Attendance Summary - Excel (Activity ID 403)

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A detailed report of the days the number of students scheduled to attend the facility and the actual number of students who attend the facility. There are two tabs that display summary information, detail information and scheduled versus attendance detail.

To run the report for the business as a whole leave the center field set to --. Otherwise, if a specific site is selected data will only display for the selected site.

Reports > Room/Program

Room Reports

Quick Search Report Name or Report Category

Report Category: Attendance

Report: Center Attendance Summary - Excel

Create an excel summary report of center attendance for a given date range. This report displays the number of students scheduled to attend the facility and the actual number of student who attend. The first sheet displays a center summary, with center name, country, area manager, scheduled amount, attended amount, percentage attended, and billing period. The second sheet provides student details counted in the summary.

Search Criteria

Center: --

Semester: -- [Show All](#)

Category: --

Room: --

From Date: 01/02/2018

To Date: 06/01/2018

Period Number:

Period Year:

Center Attendance Summary tab- this tab will display center name, county, area manager, number of children scheduled, number of children that attended, the percentage of attendance and the billing period (if set to defined billing).

	A	B	C	D	E	F	G	H	I	J
1	Center	County	Area Manager	Scheduled	Attended	Percentage	Billing Period			
2	DCW - North Center Two	Oakland	Mary Beth	0	7	0	03/2011			
3										
4										
5										

Child Center Attendance Summary- this tab will display specific child detail in summary for the time period that has been entered in the search criteria.

	A	B	C	D	E	F	G	H	I	J
1	Center	County	Area Manager	EMP	Parent ID	Parent First Name	Parent Last Name	DCW ID	Child First Name	Child Last Name
2	DCW - North Center Two	Oakland	Mary Beth	N	30115	Lily	Potter	19782	Jessie	Potter
3	DCW - North Center Two	Oakland	Mary Beth	N	30116	James	Potter	19782	Jessie	Potter
4	DCW - North Center Two	Oakland	Mary Beth	N	30139	Pauline	Erie	30819	Nancy	Erie
5	DCW - North Center Two	Oakland	Mary Beth	N	30140	Hermann	Erie	30819	Nancy	Erie
6	DCW - North Center Two	Oakland	Mary Beth	N	65945	Elina	Robbins	41615	Curtis	Robbins
7	DCW - North Center Two	Oakland	Mary Beth	N	65946	Rodger	Robbins	41615	Curtis	Robbins
8	DCW - North Center Two	Oakland	Mary Beth	N	77639	Debra	Butler	48740	Sarah	Butler
9	DCW - North Center Two	Oakland	Mary Beth	N	77640	Steve	Butler	48740	Sarah	Butler
10	DCW - North Center Two	Oakland	Mary Beth	N	79290	Erika	Barr	49794	Ashley	Barr
11	DCW - North Center Two	Oakland	Mary Beth	N	79291	Marcus	Barr	49794	Ashley	Barr
12	DCW - North Center Two	Oakland	Mary Beth	Y	48248	Lauren	Saint	30759	Drew	Saint
13										

	G	H	I	J	K	L	M	N	O	P	Q
	Parent Last Name	DCW ID	Child First Name	Child Last Name	Schedule Type	Funding Type	Scheduled	Attended	Percentage	Billing Period	
	Potter	19782	Jessie	Potter	Other		0	1	0	03/2011	
	Potter	19782	Jessie	Potter	Other		0	1	0	03/2011	
	Erie	30819	Nancy	Erie	Other		0	1	0	03/2011	
	Erie	30819	Nancy	Erie	Other		0	1	0	03/2011	
	Robbins	41615	Curtis	Robbins	Other		0	1	0	03/2011	
	Robbins	41615	Curtis	Robbins	Other		0	1	0	03/2011	
	Butler	48740	Sarah	Butler	Other		0	1	0	03/2011	
	Butler	48740	Sarah	Butler	Other		0	1	0	03/2011	
	Barr	49794	Ashley	Barr	Other		0	1	0	03/2011	
	Barr	49794	Ashley	Barr	Other		0	1	0	03/2011	
	Saint	30759	Drew	Saint	Other		0	2	0	03/2011	