

Attendance- Child Attendance Reconcile Summary - Excel (Activity ID 522)

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A detailed report of the days a child was scheduled to attend a facility and the actual number of days the child attended the facility.

If no date is entered in the From Date field, the report will pull from the first day of the current week to today's date. If a date is entered, then the report will pull from the first day of the billing period that corresponds to that date up until the From Date entered.

Note: Below screenshot shows a split view of the report; left side columns on top top and right side columns on bottom/second row.

- Center: The facility the child is enrolled within.
- County: The county for the facility the child is enrolled within.
- Area Manager: The name of the area manager for the facility.
- Emp: If the parent is an employee for the company, a Y will be displayed within the EMP column.
- Parent ID: The identification number for the parent or legal guardian for the child.
- Parent First Name: The first name of the parent or legal guardian for the child.
- Parent Last Name: The last name of the parent or legal guardian for the child.
- DCW ID: The the Platform identification number assigned to the child.
- Child First Name: The first name of the child.
- Child Last Name: The last name of the child.
- Schedule Type: The schedule type assigned to the child.
- Funding Type: The third party sponsor assigned to the child.
- Scheduled: The number of days the child was scheduled to attend the

facility.

- **Attended:** The number of days the child actually attended the facility.
- **Difference:** The number of days the child was scheduled to attend the facility minus the number of days the child actually attended the facility.
- **Percentage:** The percentage of the days the child attended the facility compared to the number of days the child was scheduled to attend the facility.
- **Billing Period:** The billing period for the Child Attendance Reconcile Summary report.
- **From Date:** The starting date for the Child Attendance Reconcile Summary report.
- **To Date:** The end date for the Child Attendance Reconcile Summary report.

Report Example-

Center	County	Area Manager	EMP	Parent ID	Parent First Name	Parent Last Name	DCW ID	Child First Name
Central Falls			N	46409	Amy	Adams	29666	Mary
Central Falls			Y	46410	David	Adams	29666	Mary
Central Falls			N	46409	Amy	Adams	34347	Billy
Central Falls			Y	46410	David	Adams	34347	Billy
Central Falls			N	46409	Amy	Adams	29664	Jillian
Central Falls			Y	46410	David	Adams	29664	Jillian

Child Last Name	Schedule Type	Funding Type	Scheduled	Attended	Difference	Percentage	Billing Period	From Date	To Date
Adam	Other		0	1	-1	0	11/2017	11/05/2017	11/06/2017
Adam	Other		0	1	-1	0	11/2017	11/05/2017	11/06/2017
Adams	Other		0	1	-1	0	11/2017	11/05/2017	11/06/2017
Adams	Other		0	1	-1	0	11/2017	11/05/2017	11/06/2017
Adams	Other		0	1	-1	0	11/2017	11/05/2017	11/06/2017
Adams	Other		0	1	-1	0	11/2017	11/05/2017	11/06/2017