

Attendance - Class Count - PDF (Activity ID 723)

Last Modified on 04/11/2019 3:48 pm EDT

Report Description

The Class Count-PDF report allows the user to view semester enrollment counts organized by classroom and displays the maximum enrollment along with the total enrolled.

Report Conditions

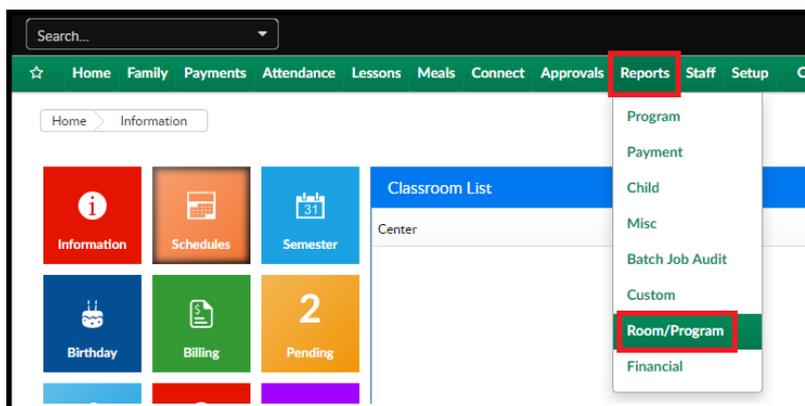
Report can be pulled for a specific date range or by From Date only to pull from From Date to present.

Sample Report

Click the report name to view a sample: [class_count.pdf](#) 

Accessing the Report

1. From the Reports menu, click Room/Program



2. From the Report Category drop-down, select Attendance



3. Choose Class Count - PDF from the Report drop-down

Report

Class Count - PDF

4. Use additional search criteria as needed, all fields are optional
 - Center - choose the Center or the Business Level
 - Semester - choose a Semester from the drop-down. Select Show All to display inactive semesters
 - Category - select a Category from the drop-down
 - Classroom - choose a Classroom from the drop-down
 - From Date - select a From date from the calendar
 - To Date - select a To date from the calendar
5. Click Create Report
6. The report will download in PDF format

Class Count				
DCW Transactional- CENTER 1				
Date Range: From Apr 11 2019				
18-19 School Aged Child Care				
Class Name	Grade & Time	Teacher/Room #	Maximum Enrollment	Class Count
*Flexible Child Care Registration (PM Registration)			0	1
A Center Level Room			0	0
After School - PMC Registration			0	3
After School - PMC- calendar			0	1
AM, Before School Care (Recurring Billing Room, Monthly)			25	3
Clone room			0	0
Flexible Care, AM (PM Calendar)			50	2
Flexible Care, Extended Day			20	0
Flexible Care, Full Day (PM Calendar)			50	0
Flexible Care, PM (PM Calendar)			20	0
legacy PM Reg Room			0	0
New PM Registration Example			0	3

Report Fields

- Class Name
- Grade & Time
- Teacher/Room #
- Maximum Enrollment
- Class Count