

Health - Allergy/Alert - PDF - Full List

Last Modified on 04/24/2019 1:22 pm EDT

Report Description

The Allergy/Alert Full List report displays the students with allergy/alert detail on file.

Report Conditions

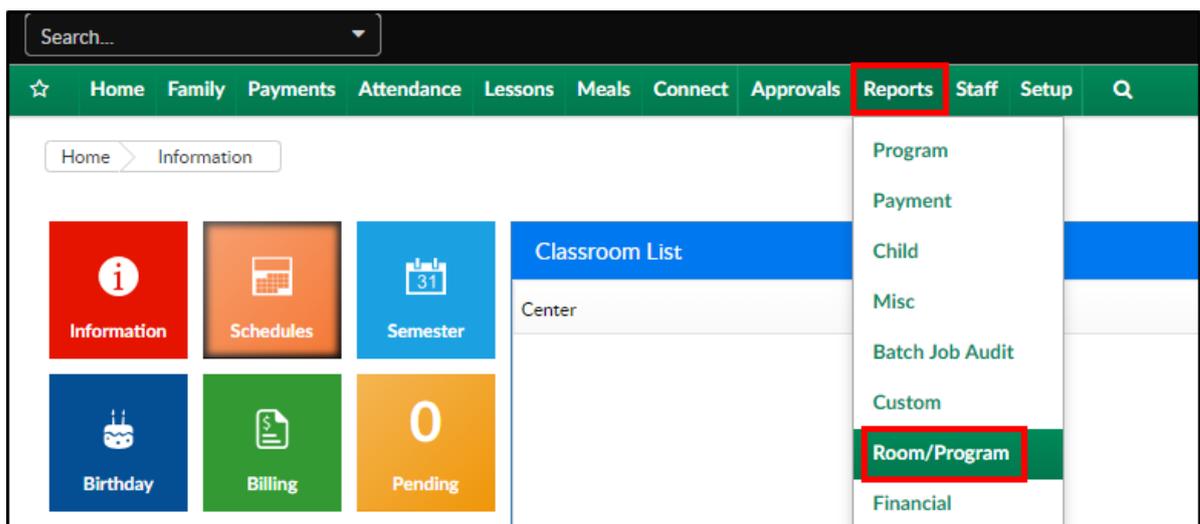
- When no date is selected, the data will pull for the current day
- When entering the From Date, data will pull from the From Date to the current date

Sample Report

Click the report name to view a sample: [Allergy Alert Report Full List.pdf](#)

Accessing the Report

1. From the Reports menu, click Room/Program



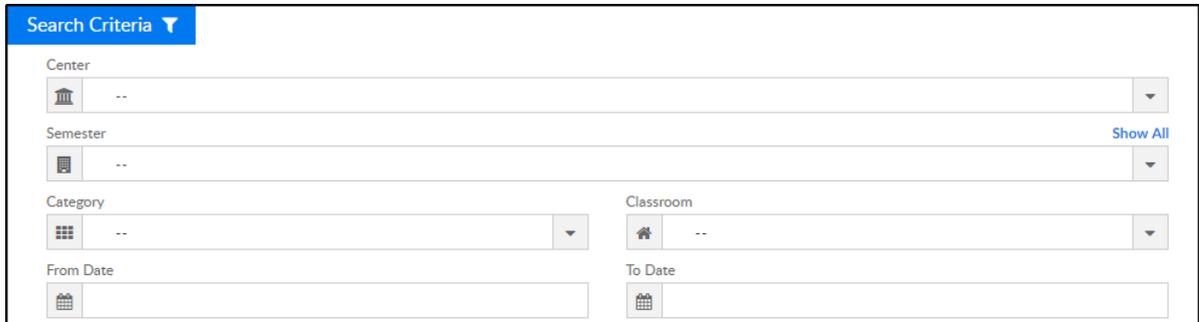
2. From the Report Category drop-down, select Health



3. Choose Allergy/Alert Report - PDF - Full List from the Report drop-down



4. Use additional search criteria as needed



- Center - choose the center or leave blank to pull all centers
- Semester - select a semester, if needed
- Category - select a category, if needed
- Classroom - choose a classroom to show only students within the selected room
- From Date - to view data within a specific date range, select a date
- To Date - choose a to date, if applicable

5. Click Create Report

6. The report will download in PDF format

DCW Transactional- CENTER 1			
Child	Room	Doctor	Phone
Peter Pan, Tinkerbell	AM, Before School Care (Recurring Billing Room, Monthly)	Dr. Gator	858-888-5050
Allergies: dust			

Report Fields

- Child Name
- Room
- Doctor
- Phone
- Allergies