

Meals - CACFP Individual Infant Meal Record - PDF

Last Modified on 02/04/2019 1:15 pm EST

The infant meal record displays meal counts by child. The report will pull children within an age range regardless of program/room assignment. The meal options under breakfast, lunch, and snack are hard coded.

Report Conditions

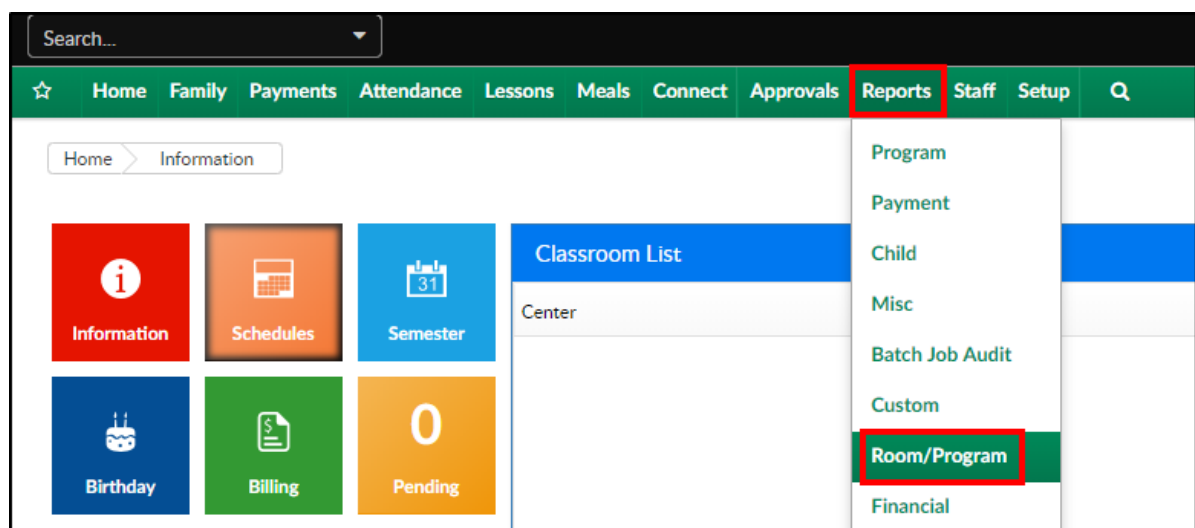
- If center is not selected, data will be pulled for business level
- If only the From Date is entered, the field will act as an "As Of" date and pull all date from the entered date until current
- If only the To Date is completed, data will pull from the To Date to the current date

Sample Report

Click the report name to view a sample: [infant_meal_records \(2\).pdf](#) 

Accessing the Report

1. From the Reports menu, click Room/Program



2. From the Report Category drop-down, select Meals



Report Category

Meals

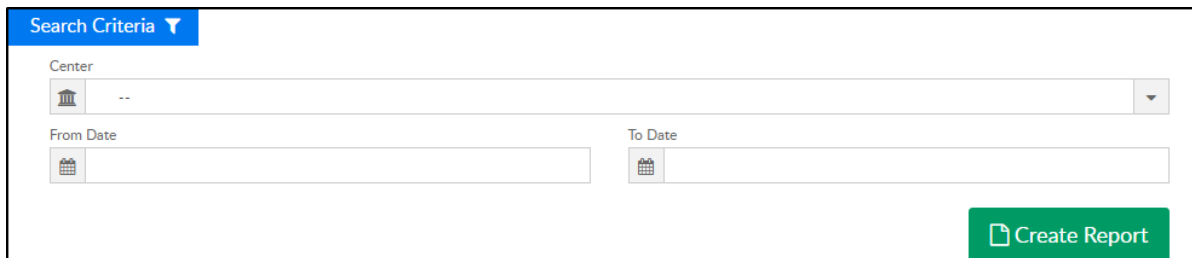
3. Choose CACFP Individual Infant Meal Record - PDF from the Report drop-down



Report

CACFP Individual Infant Meal Record - PDF

4. Enter necessary search criteria. **Please Note:** if no options are selected, data will pull for all centers for the current month



Search Criteria ▼

Center

From Date

To Date

Create Report

- Center - select the center or leave blank to pull data for the business level
 - From Date - select a From Date from the calendar
 - To Date - select a To Date from the calendar
5. Click Create Report
 6. Report will open as a PDF
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