Meals - CACFP Individual Infant Meal Record - PDF

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The infant meal record displays meal counts by child. The report will pull children within an age range regardless of program/room assignment. The meal options under breakfast, lunch, and snack are hard coded.

Report Conditions

- If center is not selected, data will be pulled for business level
- If only the From Date is entered, the field will act as an "As Of" date and pull all date from the entered date until current
- If only the To Date is completed, data will pull from the To Date to the current date

Sample Report

Click the report name to view a sample: infant_meal_records (2).pdf 🗞

Accessing the Report

1. From the Reports menu, click Room/Program

S	earch			-]							
☆	Home	Family	Payments	Attendance	Lessons	Meals	Connect	Approvals	Reports	Staff Setup	۹
	Home Information						Program				
									Paymen	t	
					Cla	Classroom List			Child		
	Lufarmatia			31	Cente	er			Misc		
	Informatio		Schedules	Semester					Batch Jo	ob Audit	
	<u> </u>						Custom				
	Diethdau			Deading					Room/P	Program	
	birthday		Billing	Pending					Financia	d .	

2. From the Report Category drop-down, select Meals

Report Category			
20	Meals		-

3. Choose CACFP Individual Infant Meal Record - PDF from the Report

drop-down

Report		
1	CACFP Individual Infant Meal Record - PDF	•

4. Enter necessary search criteria. Please Note: if no options are selected,

data will pull for all centers for the current month

Search Criteria 🔻	
Center	•
From Date	To Date
	Create Report

- Center select the center or leave blank to pull data for the business level
- From Date select a From Date from the calendar
- To Date select a To Date from the calendar
- 5. Click Create Report
- 6. Report will open as a PDF