

Meals - Food Production - Excel

Last Modified on 02/04/2019 1:35 pm EST

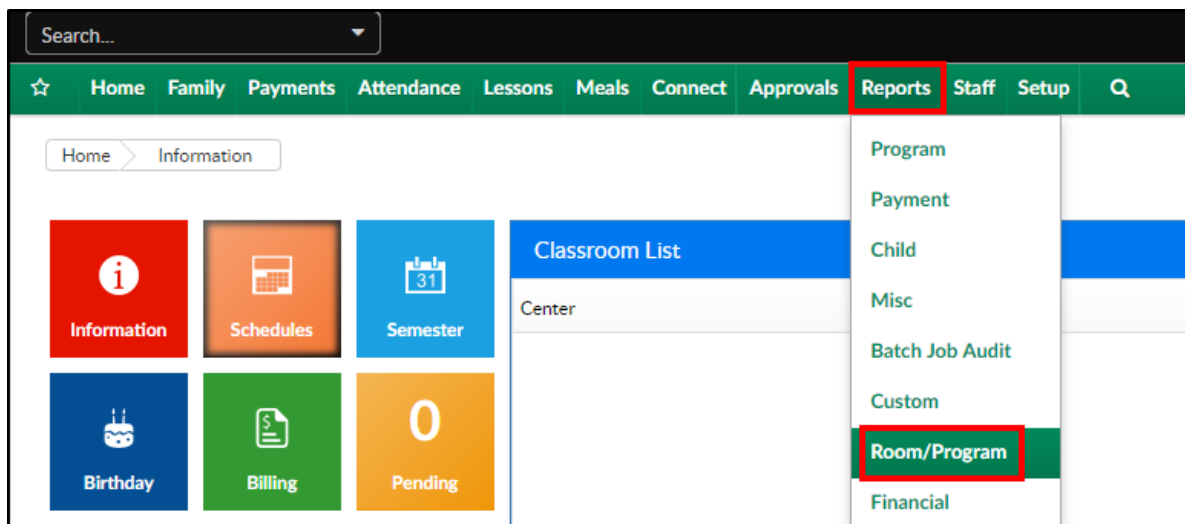
The Food Production - Excel report displays the age ranges of students in a center. The Age Groups are [Valid Values setup](#) , and must have an Age Range setup for this report to work.

Sample Report

Click the report name to view a sample: [FoodProductionReport.xlsx](#) 

Accessing the Report

1. From the Reports menu, click Room/Program



2. From the Report Category drop-down, select Meals



3. Choose Food Production - Excel from the Report drop-down



4. Use additional search criteria as needed, all fields are optional
 - Center - choose the Center or the Business Level. **Please Note:** if left blank, it will pull all centers
 - From Date - select a start date from the calendar. If a date is not

selected, data will pull for the current month

- To Date - choose an end date from the calendar

5. Click Create Report

6. The report will open in Excel

	A	B	C	D	E	F	G
1		VW_AGE_COUNTS_BY_CENTER_SUM					
2		Center	Unknown Age Range	Total	Last Week's	Variance	
3		DCW Transactional- CENTER 1	19		19	19	0
4							