

# Staff- Teacher Attendance Detail - Excel

Last Modified on 10/24/2017 6:32 pm EDT

This report displays a detailed record of staff attendance, including check in/check out date and time, Teacher ID, total hours actual and total hours fractional.

This report is useful for keeping accurate staff attendance records and calculating staff hours for payroll.

Required fields: From Date; Center/Business Level

<b>Teacher Attendance Detail - Week: 09/09/2017 for Central Falls</b>										
Teacher ID	First Name	Last Name	Job Title	Time In	Time Out	Total Hours Actual	Total Hours Fractional	Attendance Code	External System ID	Attendance Date
14596	Larry	Adams	Teacher	1:58 PM EDT		0:00	0.00	REG		09/08/2017
<b>Total Attendance Hours for Teacher 14596:</b>						<b>0:00</b>	<b>0.00</b>			
639	Allison	Arthur	Center Management	9:28 AM EDT	9:40 AM EDT	0:20	0.33	REG		09/08/2017
639	Allison	Arthur	Center Management	1:53 PM EDT		0:00	0.00	REG		09/08/2017
<b>Total Attendance Hours for Teacher 639:</b>						<b>0:12</b>	<b>0.20</b>			
647	Lucy	Lemmon	Administrative	1:58 PM EDT		0:00	0.00	REG		09/08/2017
<b>Total Attendance Hours for Teacher 647:</b>						<b>0:00</b>	<b>0.00</b>			
34430	Diane	Main	Staff	1:58 PM EDT		0:00	0.00	REG		09/08/2017
<b>Total Attendance Hours for Teacher 34430:</b>						<b>0:00</b>	<b>0.00</b>			
<b>Total Attendance Hours for this Center - Central Falls:</b>						<b>0:12</b>	<b>0.20</b>			