

Setup Scholarships

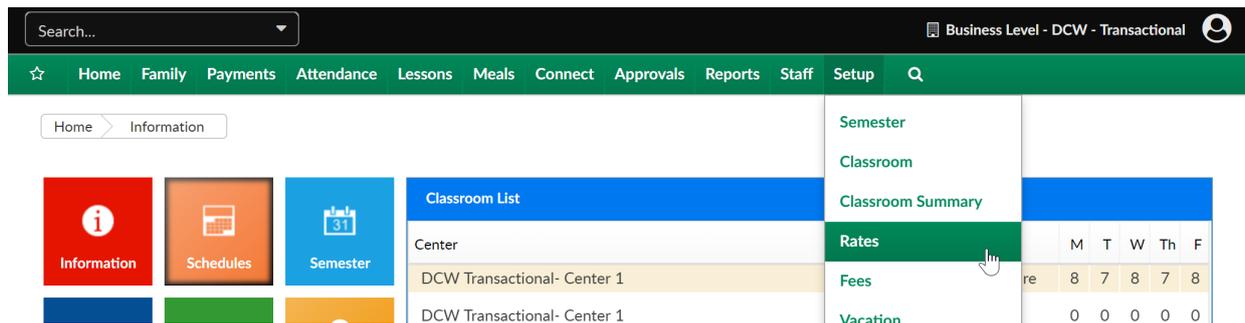
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Scholarships allow parents the ability to enter a coupon code during the registration process in the Connect Portal.

These scholarship codes are not displayed and must be provided to parents. Scholarships can have limits on the number of uses, but provides administrators an easy way to provide discounts to parents during registration.

Note: A payment type valid value named Scholarship must be added under [setup > system config, valid values](#) . The name of the valid value should be named Scholarship with a short code of SCHL.

From the Setup menu select the Rates option



On the Rates page, select the three white lines icon- then select Setup Scholarships-

Setup -> Rates

Rate Sheet Import

Search Panel

Rate Selection Criteria

Show All:

FILTER



On the Setup Scholarships page any existing scholarships will display in the Scholarships box.

To add a new scholarship select Add New Scholarship link. The fields will display as-

- Scholarship Code- this is the code the parent will enter on the cart page on registration checkout.
- Number of Scholarship (0-unlimited)- this is the limit for the number of scholarships (times the code can be used).
- Discount Amount- The amount of the scholarship
- Discount Type
 - Dollar
 - Percentage

Setup -> [Rates](#) -> [Scholarship](#)

[Add New Scholarship](#)

Scholarships						
Scholarship Code	Number Allowed	Number Used	Discount Amount	Discount Type	Created	

Scholarship

* Scholarship Code:

* Number of Scholarships (0 - unlimited):

* Discount Amount:

Discount Type:

When a Scholarship has been added the code will display in the Scholarships box.

Setup -> [Rates](#) -> [Scholarship](#)

Add New Scholarship

Scholarships						
Scholarship Code	Number Allowed	Number Used	Discount Amount	Discount Type	Created	
January2018Enrichment	25	1	25.00	Percent	12/22/2017	
Fall2017-centerOne	10	0	50.00	Percent	12/22/2017	

Scholarship

* Scholarship Code:

* Number of Scholarships (0 - unlimited):

* Discount Amount:

Discount Type:

Click on the scholarship code to view the families that have used the code.

Setup -> [Rates](#) -> [Scholarship](#) -> [Details](#)

View Scholarships

Scholarship	
Scholarship Code:	January2018Enrichment
Number of Scholarships (0 - unlimited):	25
Discount Amount:	25.00
Discount Type:	Percent

Scholarships	
Family	Created
Frozen Family	12/22/2017