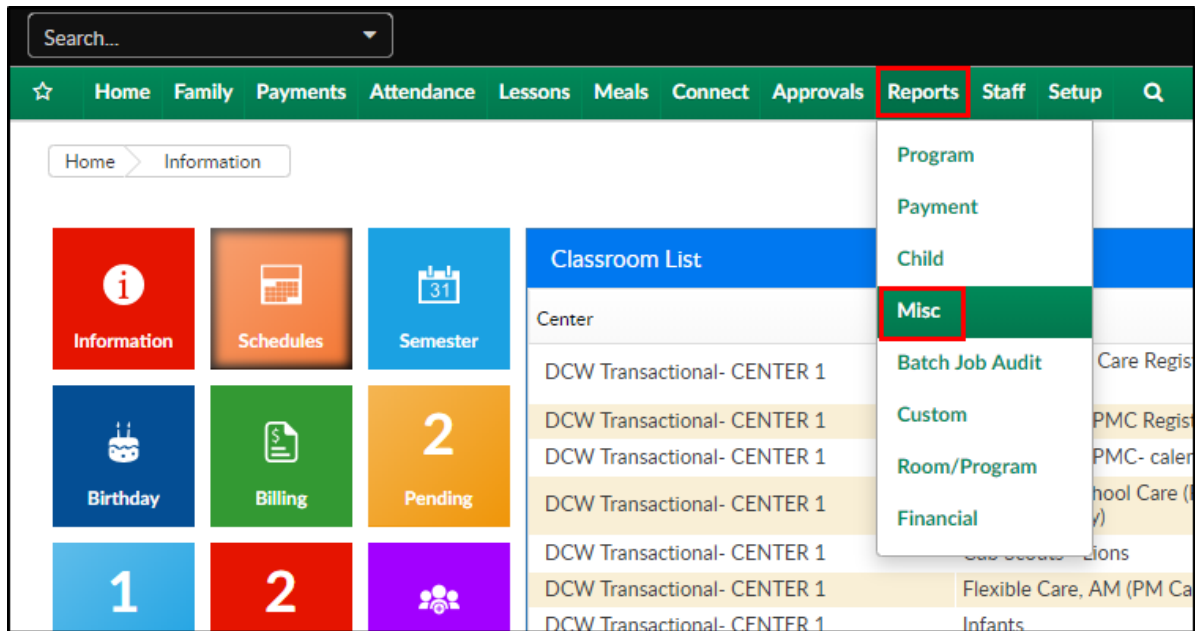


Reports > Misc

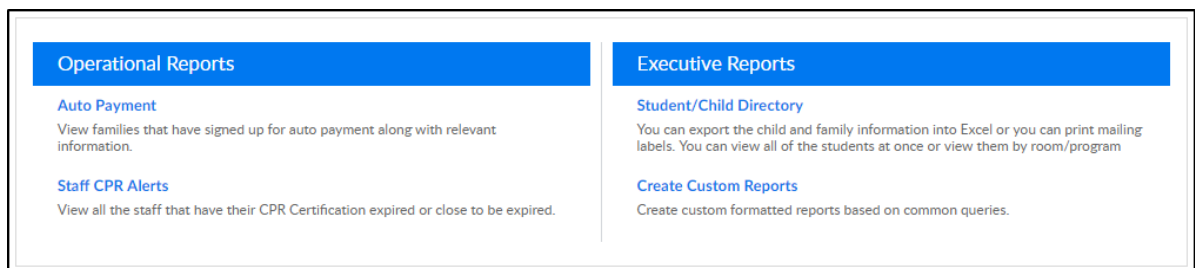
Last Modified on 04/02/2019 3:11 pm EDT

From the Reports > Misc section there are multiple reports that can be filtered and pulled.

1. Click Setup, then select Misc



2. From the Miscellaneous reports screen, the following reports can be accessed



- o Auto Payment - view families that have signed up for auto payment, along with basic contact information. This report can be exported into CSV, Excel, or XML format

Family	Credit Type	Holder	Address	Email	Phone
miller Family Effective: 02/04/2019	MasterCard	steve miller	220 main st rochester MI 48307	stevemiller@test.com	(248) 334-5747
Schweitzer Family Effective: 10/11/2018	Visa	Guardian 1 Schweitzer	123 main street Denver CO 80211	fjschweitzer@procaresoftware.com	720-867-5309

Export options: [CSV](#) | [Excel](#) | [XML](#)

- Staff CPR Alerts - view staff members that have a CPR certification expired or close to expiring. By clicking the staff member's name, the system will navigate to the profile within the Staff List screen

Reports -> [Miscellaneous](#) -> Staff CPR

CPR List				
Teacher	CPR Expiration Date	Home Phone	Cell Phone	Email
Beauty, Belle	12/30/2016	123-123-1234	123-123-1233	test@cirrusgroup.com

- Student/Child Directory - enter search criteria, then export student, family, or teacher information into different reports

Results

[View as PDF](#) [View as PDF Version 2 \(Excel\)](#) [View Allergy Report \(Excel\)](#)
[View Parent PDF Version](#) [Mail - 8160](#) [Mail - 8167](#)
[View Excel](#) [View Excel Version 2](#) [View Registration Questions as PDF](#)
[Child List](#) [Child List](#) [Combined Mail - 5160](#)

Directory List - child			
Center	Child	Primary Sponsor	Secondary Sponsor
DCW Transactional- CENTER 1	Child, New Birthday: 11/11/2011 132 test test, MI 48843	Test Test (123) 123-1231 Cell: (123) 123-1231 132 test test, MI 48843 test123@cirrusgroup.com	N/A N/A N/A Work: N/A Cell: N/A N/A N/A N/A, N/A N/A
DCW Transactional- CENTER 1	Doolittle, Eliza Birthday: 02/01/2011 734-111-1111 224 Flower Lane London, MI 48309	Henry Doolittle 222-222-2222 Cell: 111-111-1111 1234 Flower Way London, MI 48309 doolittle@cirrusgroup.com	Mary Doolittle 222-222-2222 Cell: 111-111-1111 1234 Flower Way London, MI 48309 mary@cirrusgroup.com
DCW Transactional- CENTER 1	Giant, Clayton Birthday: 08/08/2008	Debra Mignola	Johnny Giant