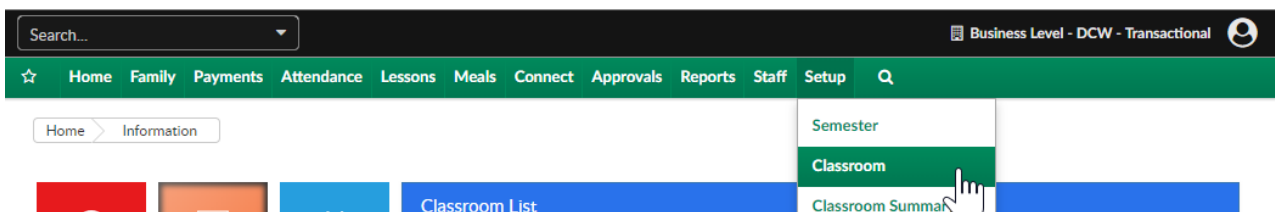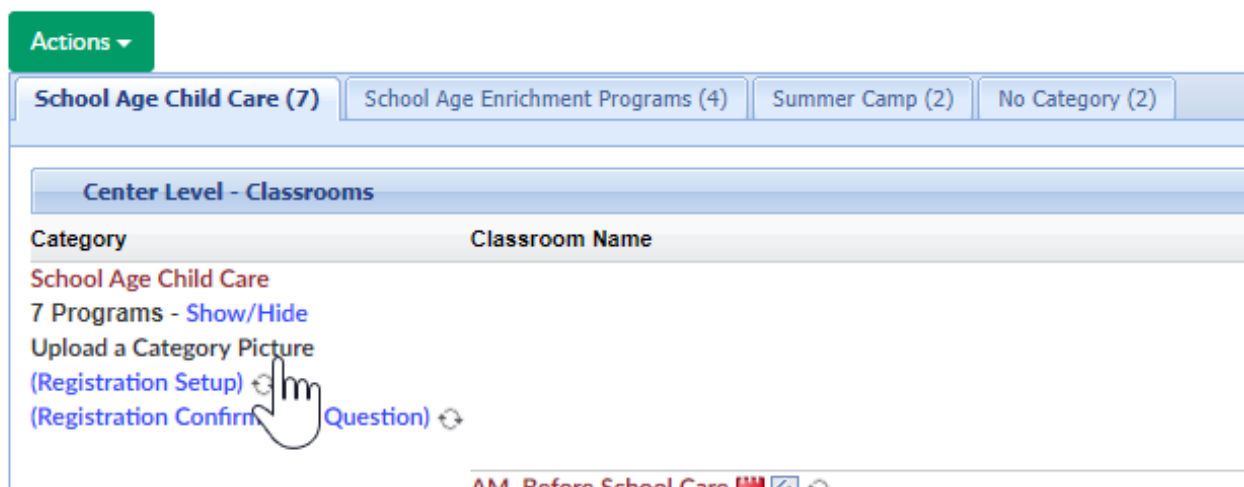# Setup > Room, Category- Upload a Category Picture

Last Modified on 02/12/2018 3:22 pm EST

Uploading a Category Picture allows a site to link to the picture in their description or finishing text.   The system typically only allows for linked images to be added.
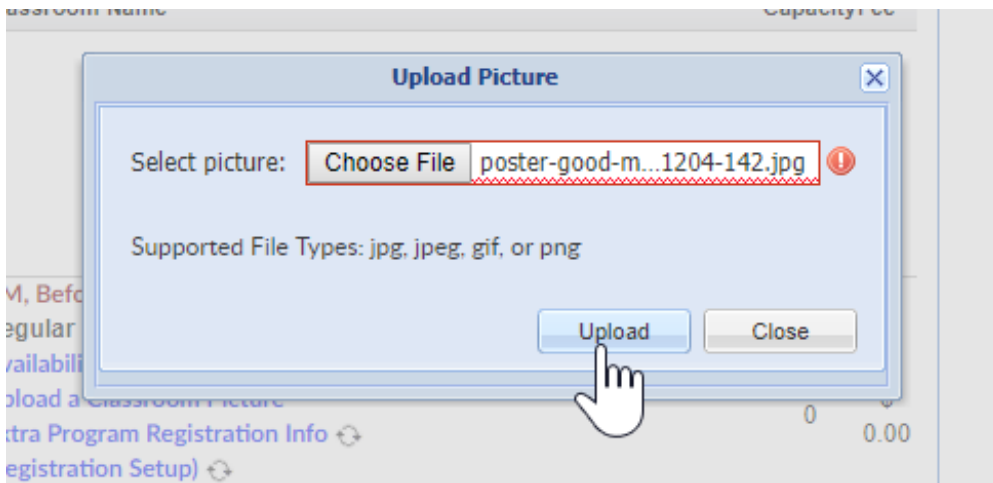
To add a picture to a category select the Setup option from the main menu, then select Classroom/Room/Program-
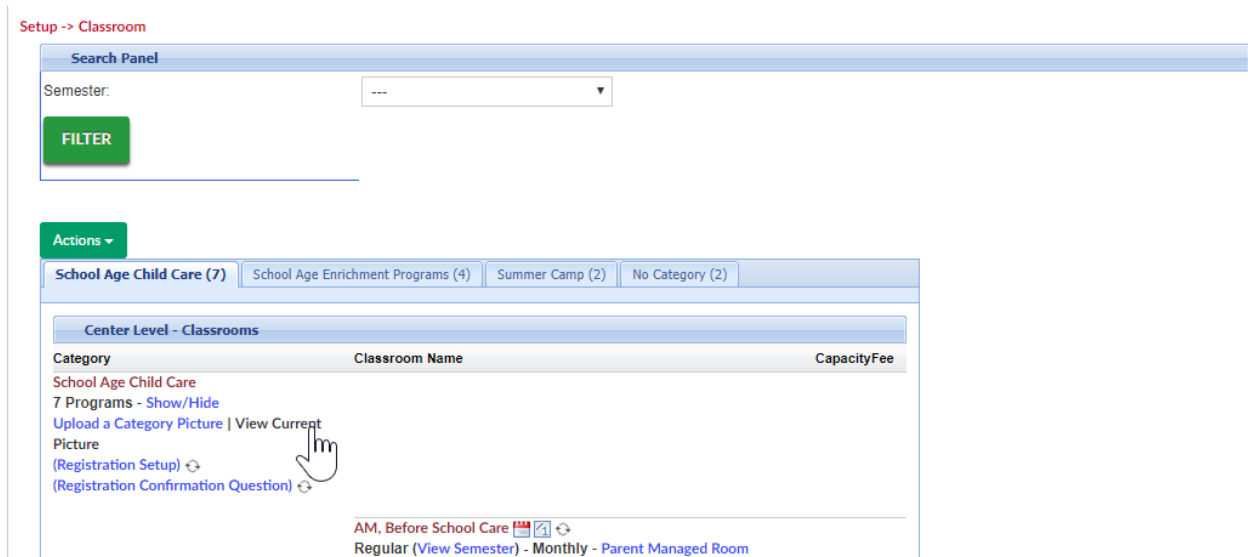

Then select the Upload a Category Picture link under the category name

Add the file to the upload picture area by selecting Choose File, then press upload-

Press View Current Picture to see the image that has been uploaded

To insert the image into descriptions or finishing text right click and select Copy Image Address.

View Picture

Open image in new tab
Save image as...
Copy image
Copy image address
Search Google for image

Block element

Inspect   Ctrl+Shift+I

Delete   Close

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