## Setup > Room, Category- Registration Confirmation Questions

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Registration confirmation questions allow sites to ask their parents to verify information before registration is complete. These types of questions are typically questions such as: "I confirm I have read...", "I agree to the financial policies...", etc. Parents must check a box next to each question before they are able to complete registration.

Confirmation questions can be added at the business level or category level. Below will go over adding category level questions.

## Setting Up Registration Confirmation Questions

- 🗒 Bus Search. 슙 Home Family Payments Attendance Lessons Meals Connect Approvals Reports Staff Setup Q Semester Home Information Classroom Classroom List **Classroom Summary 5** 31 (i) Rates Center Classroor Semester Information \*Flexible Fees DCW Transactional- CENTER 1 Registrat DCW Transactional- CENTER 1 Vacation After Scl 2 2 \* DCW Transactional- CENTER 1 After Scl Third Party AM, Bef Pending Birthday Billing DCW Transactional- CENTER 1 Room, M Schedule
- 1. Click Setup, then select Room/Program/Classroom

2. Locate the Category to add confirmation questions to. Click the Registration Confirmation Question link below the category name

Actions -	¥	
**New Parent Manag	ged Example (3) *Early Childhood (Category) (5	5) *School Year Care (Category) (6) *School Year Care
Center Level - Classro	oms	
Category	Classroom Name	Operating Capacity Fe
**New Parent Managed Exa	ample	
3 Programs - Show/Hide		
Upload a Category Picture		
(Registration Setup) 🕀		
(Registration Confirmation	Question)	
t <del>u</del>		

3. Current questions from the business level and category level will display. Please Note: only edit category level questions here

up -> <u>**New Parent Managed Example</u> -> Registration Question			
Category: **Nev	w Parent Managed Example		
Add New Question			
One item found.1			
Level	Question		
Business	01. Business Question		
* Description:			
SAVE			

4. Enter a question in the Description field. For advanced formatting, HTML formatting can be written and inserted into the field

Question	
	By clicking this box you agree to the center handbook
* Description:	
SAVE	

5. Click Save