## Teacher/Staff Portal - Semester

Last Modified on 10/30/2018 11:27 am EDT

The Semester tile will display the expected number of students

1. Click Semester from the Staff portal home screen



2. The Semester List will show classrooms, semesters, center, and

students. Columns can be added or removed as needed by clicking the column header, then click the arrow

Semester List		
Classroom	Semester	Center
After School - PMC Registration	AZ Sort Ascending d	DCW Transa CENTER 1
AM, Before School Care	d	DCW Transa
	Columns 🕨 🔽	Classroom
Chess, Fall Session	17-18 Enrichment	Semester
		Center
Flexible Care, AM	18-19 School Aged Ch Care	Students

3. Clicking on the magnifying class in the Center column will show the list of students currently signed up. Students will be listed in alphabetical order with their home phone number

DCW Transactional- CENTER 1 Program Semester Signup Flexible Child Care Registration		
Student	Home Phone	
Brown, Stephanie		