## Teacher/Staff Portal - Semester

Last Modified on 10/30/2018 11:27 am EDT

The Semester tile will display the expected number of students

1. Click Semester from the Staff portal home screen



2. The Semester List will show classrooms, semesters, center, and

students. Columns can be added or removed as needed by clicking the column header, then click the arrow

Semester List					
Classroom	<ul> <li>Semester</li> </ul>			Center	
After School - PMC Registration	A Z Z	-	d	DCW Transa CENTER 10	
AM, Before School Car	_	-	d	DCW Transa	
		Columns 🕨 🕨	✓	Classroom	
Chess, Fall Session		17-18 Enrichment	<b>V</b>	Semester	
			<b>V</b>	Center	
Flexible Care, AM		18-19 School Aged Ch Care	V	Students	

3. Clicking on the magnifying class in the Center column will show the list of students currently signed up. Students will be listed in alphabetical order with their home phone number

DCW Transactional- CENTER 1 Program Semester Signup     Flexible Child Care Registration				
Student	Home Phone			
Brown, Stephanie				