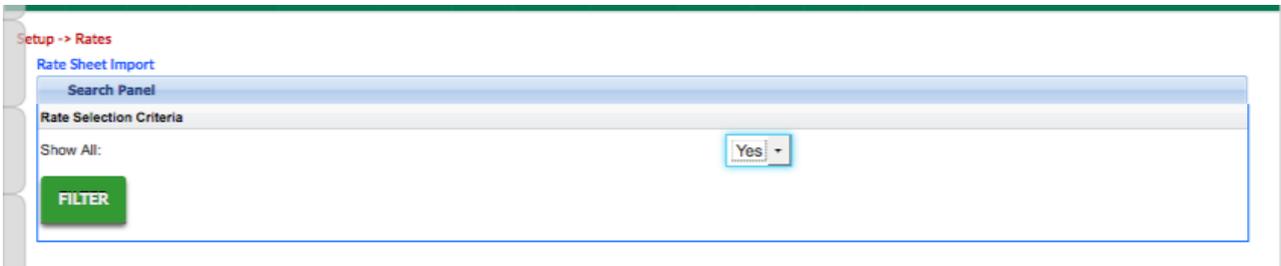


Rates- How to reactivate a rate

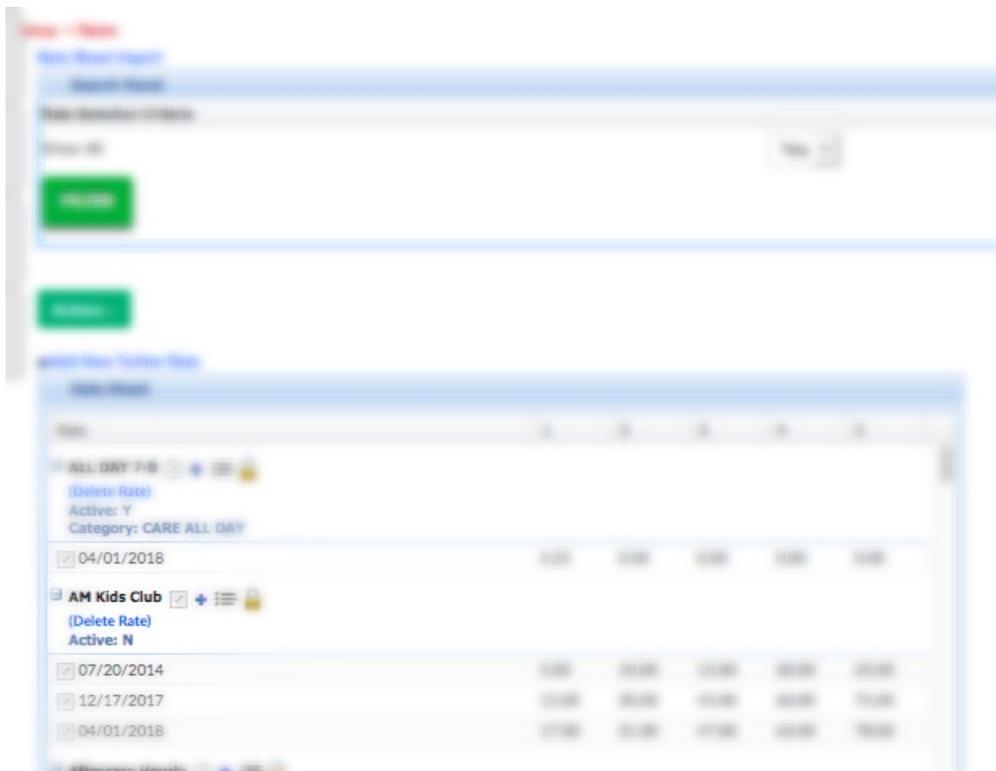
Last Modified on 12/07/2020 7:18 am EST

From the [Setup](#) menu, select the [Rates](#) option.

On the rates screen select yes in the Show All rates drop down, then press filter.



Select the edit icon next to the inactive rate's name. You can see the status of each rate by looking at the active indicator under the rate name.



After selecting the edit icon, the rate detail will display. Change the Is This Rate Active field to yes, then scroll to the bottom of the screen and press Save.

Setup Tuition Rate

* Description: AM Kids Club

Is Rate Active?: Yes

GL Code:

Rate Options

Is this a flat rate?: No

Is this a hourly rate?: No

Child Attends AM: N/A

Child Attends PM: N/A

Is this rate for a sibling?: N/A

Maximum Rate: No

Tuition Cap Description:

Is School Year Rate? No

Special Rate Category? No

Primary Rate For Split Attendance: No

Rate Selection Criteria

Accounting Group: N/A

Sponsor: N/A

Min Hours Allowed:

Max Hours Allowed:

From Time: -- : --

To Time: -- : --

The rate will now display in rate drop down boxes and will be active again.
