

Parent Portal - Preferred Language

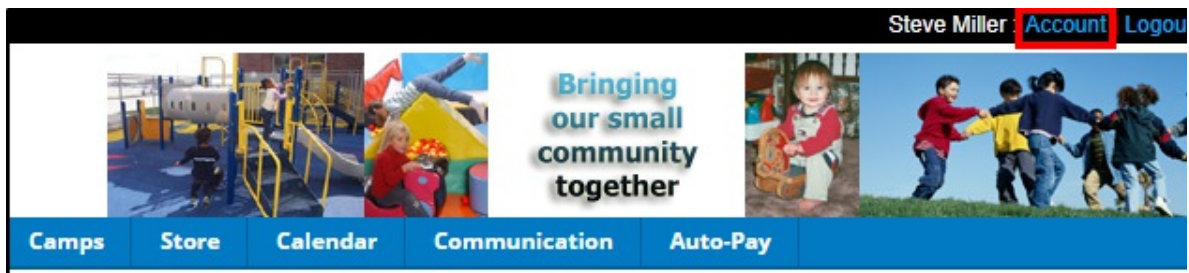
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Parents/guardians have the ability to change the default language used in the Parent Portal.

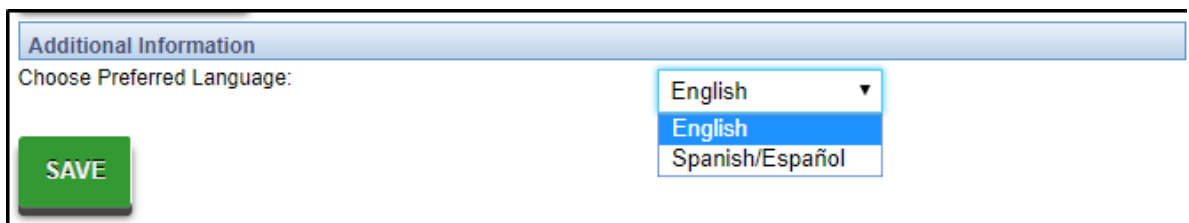
Please Note: Field translations must be added on the admin site, click [here](#) for instructions.

Setting the Preferred Language

1. Navigate and log into <https://family.daycareworks.com/login.jsp>
2. Click Account in the top right corner



3. Locate the Additional Information section. Use the Preferred Language drop-down to select the default language. **Please Note:** The Additional Information section will not display if the translations have not been [setup by the admin](#)



4. Click Save. All fields with a translation added into the system will now display in the selected language. If a translation has not been added, it will still appear in English.