

Payments > POS Payment - Credit Card Scanner

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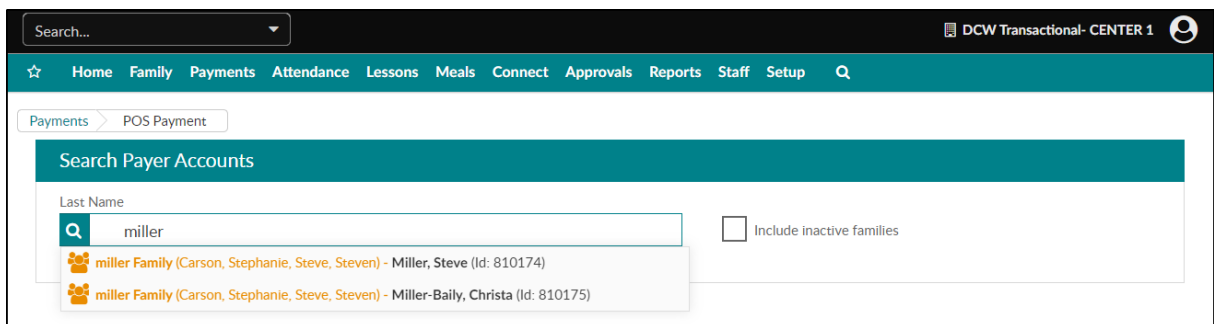
Credit Card Scanner Setup

To start scanning credit cards into SchoolCare Works, plug your card reader device into a USB port on your Windows computer. There is no software or driver to install if your device is already configured in keyboard mode. Supported browsers include Google Chrome, Firefox, and Internet Explorer/Edge.

Important: The Credit Card scanner is only available for use with specific payment processors. Contact your Account Manager for more information.

Using the Credit Card Scanner

1. Navigate to the **Payments > POS Payments** screen.
2. Search for a family by last name, then select the family.



3. Enter the **Payment Amount**.
4. Swipe the credit/debit card. The following fields will auto-populate:
 1. First Name
 2. Last Name
 3. Card Type
 4. Credit/Debit Card Number
 5. Expiration Month
 6. Expiration Year
5. Fill in any missing details (address, phone, etc.).
6. Click **Make Payment** to submit the payment.

Enter a Bank Check or Credit/Debit Card

Please fill in the fields below and click the "Make Payment" Button. Please verify the information before submitting the payment.

Payment Method *

Payment Amount *

Paying Account

miller Family (Carson, Stephanie, Steve, Steven) - Miller, Steve (Id: 810174)

Balance Outstanding: \$ 1575.00

Internal Note -

Payer/Billing Information

First Name *

Last Name *

Billing Address 1 *

Billing Address 2

City *

State/Province *

Zip/Postal Code *

Phone Number *

Email Address

Credit Card Information

Card Type *

Card Number *

Expiration Month *

Expiration Year *

Make Payment